

5 Steps

To Start an IDRA Education CAFE

An IDRA Education CAFE (Community Action Forums for Excellence) is a parent group that is rooted in a community-based organization, rather than in a single school. Its sole purpose is to collaborate with schools to improve the success of students in the community.

1



Contact IDRA to get a start-up packet.

Any parent, school official or interested person can take the first steps toward organizing an Education CAFE.

2



Identify individuals interested in forming an Education CAFE.

This group should include families with children in public schools at any grade level. Set a time and place for a planning meeting.

3



Hold a planning meeting.

Form a planning committee from among the attendees at the meeting. Select a temporary chairperson and secretary (until the tasks are volunteered for at the next meeting).

4



Hold an organizational meeting.

- ✓ Explain the purpose of the meeting and policies and purposes of Education CAFE.
- ✓ Have participants share individually what their hopes and dreams are for the education of all children in your community.
- ✓ Create a name for the working group.
- ✓ Set up a meeting calendar, including time and place (The place doesn't have to be at a school. It can be at a community center or other central location.)
- ✓ Create a list of volunteers for individual tasks, including who will set the agenda for the next meeting; who will conduct the meeting; and what the outreach and invitation goals for each person are between now and the next meeting.

5



Contact IDRA for follow-up assistance.

It's time to build relationships in your school community and see what issues your members are concerned about by exploring school data. Then you can identify your Education CAFE's project to focus on.

Learn more about IDRA's Education CAFE model

<http://budurl.com/IDRAedCAFE>

The Intercultural Development Research Association is an independent, non-profit organization. Our mission is to achieve equal educational opportunity for every child through strong public schools that prepare all students to access and succeed in college.



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Everyone present becomes the organizing group for the Education CAFE!



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